



SPRINGFIELD

NEBRASKA



CITY COUNCIL AGENDA

Tuesday, February 4, 2025, at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Meeting Minutes of January 21, 2025, City Council Meeting
2. Approve Claims and Payroll

REGULAR AGENDA

1. Sarpy County Sheriff's Monthly Service Report
2. Proclamation March 2025 Problem Gambling Awareness Month
3. Consider city logo options for vehicles and equipment
4. Consider a bid from Dr. Vinyl to reupholster the padding on the basketball hoop in the Community Building
5. Approve a wage increase to Macy Czech, Library Assistant, to meet Nebraska Minimum Wage requirements



6. Discuss Connie Manzer's, Library Assistant, annual review and consider a proposed merit increase
7. Discuss Sally Seiber's, Library Assistant, annual review and consider a proposed merit increase

DEPARTMENT REPORTS

1. Water & Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog
3. Parks Department – Kacie Murtha
4. Street Department – Dan Craney
5. Mayor's Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:01 p.m. on Tuesday, February 4, 2025, at City Hall. Present were Mayor Bob Roseland; Council Members: Mike Neitzel, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Neitzel, to approve the Consent Agenda. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Name	Amount
General				
EFTPS	6084-10-10	Aflac-Gen	Aflac	140.68
49294	6084-10-10	Aflac-Gen	Ameritas Life Insurance Corp.	44.80
EFTPS	6080-10-10	Health Insurance-Gen	Blue Cross Blue Shield of Nebraska	4,439.15
49299	7270-10-10	Insurance-Gen	CNA Surety	350.00
49300	7045-10-10	Prof Svcs-Tech Support-Gen	Core Technologies, Inc	1,053.00
49304	7045-10-10	Prof Svcs-Tech Support-Gen	First National Bank of Omaha	15.99
49304	7205-10-10	Subscriptions-Gen	First National Bank of Omaha	5.00
49304	7330-10-10	Telephone-Gen	First National Bank of Omaha	189.57
49304	8010-10-10	Office Supplies-Gen	First National Bank of Omaha	86.05
49304	9010-10-10	Office Equipment-Gen	First National Bank of Omaha	15.99
49305	8140-10-10	R&M Equipment-Gen	Five Points Bank	126.29
49305	9010-10-10	Office Equipment-Gen	Five Points Bank	88.42
49311	7030-10-10	Prof Svcs-Planning-Gen	JEO Consulting Group, Inc.	470.00
49312	7185-10-10	Lodging-Gen	Marina Inn, Inc	550.00
EFTPS	6080-10-10	Health Insurance-Gen	Metropolitan Life Insurance Co	149.19
49314	7320-10-10	Natural Gas-Gen	Metropolitan Utilities District	170.34
EFTPS	7270-10-10	Insurance-Gen	Nebraska Assigned Risk Pool	295.13
49317	7200-10-10	Dues-Gen	Nebraska Municipal Clerks Association	100.00
49320	7180-10-10	Education-Gen	Nebraska Planning & Zoning Association	235.00
49321	8010-10-10	Office Supplies-Gen	ODP Business Solutions, LLC	416.75
49323	7310-10-10	Electricity-Gen	OPPD	280.38
49324	7230-10-10	Postage/Shipping-Gen	Petty Cash	26.50
49324	8010-10-10	Office Supplies-Gen	Petty Cash	5.31
EFTPS	6080-10-10	Health Insurance-Gen	PLIC - SBD Grand Island	205.89
49326	7046-10-10	Prof Svcs-Building Inspector	Sarpy County Building Inspector	2,318.35
49327	7040-10-10	Prof Svcs-Other-Gen	Sarpy County Election Commissioner	111.15
49328	7060-10-10	Animal Control-Gen	Sarpy County Fiscal Administrator	414.00
49329	7050-10-10	Law Contract-Gen	Sarpy County Treasurer	10,568.00
49331	7020-10-10	Prof Svcs-Legal-Gen	Seidler & Seidler, P.C.	2,665.63
49334	8130-10-10	R&M Building-Gen	Springfield Ace Hardware	17.99
49335	8030-10-10	Supplies-Gen	Tractor Supply Co.	27.98
49333	7280-10-10	Laundry-Gen	Walkers Uniform Rental	128.14
49336	7340-10-10	Waste Disposal-Gen	Waste Connections of Nebraska, Inc	36.10
			Total	25,746.77
Sales Tax				
49304	9089-15-10	Community Events-Sls Tx	First National Bank of Omaha	21.99
49310	9089-15-10	Community Events-Sls Tx	Home Depot Credit Services	199.84
49324	9089-15-10	Community Events-Sls Tx	Petty Cash	19.10
49334	9089-15-10	Community Events-Sls Tx	Springfield Ace Hardware	19.98
			Total	260.91
Library				
49293	8060-20-10	Books/Videos/Maps-Lib	Amazon Capital Services	654.00
49294	6084-20-10	Aflac-Lib	Ameritas Life Insurance Corp.	26.40
49296	8060-20-10	Books/Videos/Maps-Lib	Baker & Taylor	70.79
EFTPS	6080-20-10	Health Insurance-Lib	Blue Cross Blue Shield of Nebraska	565.58
49300	7330-20-10	Telephone-Lib	Core Technologies, Inc	50.00
49304	7330-20-10	Telephone-Lib	First National Bank of Omaha	102.08
49307	8060-20-10	Books/Videos/Maps-Lib	Good Housekeeping	16.97

49302	9062-20-10	Security System-Lib	Iris Group Holdings LLC	87.20
49330	7480-20-10	Janitorial-Lib	Marcie Schmieder	300.00
EFTPS	6080-20-10	Health Insurance-Lib	Metropolitan Life Insurance Co	27.66
49314	7320-20-10	Natural Gas-Lib	Metropolitan Utilities District	258.90
EFTPS	7270-20-10	Insurance-Lib	Nebraska Assigned Risk Pool	128.91
49323	7310-20-10	Electricity-Lib	OPPD	224.29
EFTPS	6080-20-10	Health Insurance-Lib	PLIC - SBD Grand Island	116.48
49332	8060-20-10	Books/Videos/Maps-Lib	Smithsonian	24.99
49334	8130-20-10	R&M Building-Lib	Springfield Ace Hardware	74.90
49336	7340-20-10	Waste Disposal-Lib	Waste Connections of Nebraska, Inc	41.99
			Total	2,771.14
Library Restricted				
49306	8060-21-10	Books/Videos/Maps-Lib Rest	Cengage Learning Inc/Gale	117.72
49297	8060-21-10	Books/Videos/Maps-Lib Rest	Center Point Large Print	94.68
49305	9010-21-10	Office Equipment Lib Rest	Five Points Bank	93.51
49325	8070-21-10	Library Supplies-Lib Rest	Quill Corporation	88.28
			Total	394.19
Parks				
EFTPS	6080-30-10	Health Insurance-Prk	Blue Cross Blue Shield of Nebraska	586.36
EFTPS	8120-30-10	Fuel-Prk	Casey's Business Mastercard	16.34
49308	7290-30-10	Uniform Allowance-Prk	Haney Shoe Store	126.00
EFTPS	6080-30-10	Health Insurance-Prk	Metropolitan Life Insurance Co	27.66
EFTPS	7270-30-10	Insurance-Prk	Nebraska Assigned Risk Pool	189.97
49323	7310-30-10	Electricity-Prk	OPPD	641.05
EFTPS	6080-30-10	Health Insurance-Prk	PLIC - SBD Grand Island	37.42
49334	9040-30-10	Tools & Misc Equip-Prks	Springfield Ace Hardware	13.86
49336	7340-30-10	Waste Disposal-Prk	Waste Connections of Nebraska, Inc	250.49
			Total	1,889.15
Soccer Complex				
EFTPS	6080-35-10	Health Insurance-Soccer	Blue Cross Blue Shield of Nebraska	288.45
EFTPS	8120-35-10	Fuel-Soccer	Casey's Business Mastercard	16.34
49308	7290-35-10	Uniform Allowance-Soccer	Haney Shoe Store	125.99
49310	9178-35-10	Play Equip-Soccer	Home Depot Credit Services	194.47
EFTPS	6080-35-10	Health Insurance-Soccer	Metropolitan Life Insurance Co	13.83
EFTPS	6080-35-10	Health Insurance-Soccer	PLIC - SBD Grand Island	19.02
			Total	658.10
Community Building				
49298	7455-40-10	Internet-Comm Bldg	Charter Communications	109.99
49303	7480-40-10	Janitorial-Comm Building	Executive Janitorial Corporation	250.00
49314	7320-40-10	Natural Gas-Comm Bldg	Metropolitan Utilities District	488.53
EFTPS	7270-40-10	Insurance-Comm Bldg	Nebraska Assigned Risk Pool	100.08
49323	7310-40-10	Electricity-Comm Bldg	OPPD	126.55
49334	8130-40-10	R&M Building-Comm Bldg	Springfield Ace Hardware	100.90
49333	7280-40-10	Laundry-Comm Bldg	Walkers Uniform Rental	156.96
49336	7340-40-10	Waste Disposal-Comm Bldg	Waste Connections of Nebraska, Inc	95.30
			Total	1,428.31
Water				
EFTPS	6084-50-20	Aflac-Wtr	Aflac	96.89
49294	6084-50-20	Aflac-Wtr	Ameritas Life Insurance Corp.	9.75
49295	8110-50-20	Chemicals-Wtr	Aqua-Chem, Inc.	159.20

EFTPS	6080-50-20	Health Insurance-Wtr	Blue Cross Blue Shield of Nebraska	1,969.84
EFTPS	8120-50-20	Fuel-Wtr	Casey's Business Mastercard	76.57
49304	8010-50-20	Office Supplies-Wtr	First National Bank of Omaha	2.58
49308	7290-50-20	Uniform Allowance-Wtr	Haney Shoe Store	75.00
49309	7040-50-20	Prof Svcs-Other-Wtr	Hydro Optimization Automation Solutions	267.50
EFTPS	6080-50-20	Health Insurance-Wtr	Metropolitan Life Insurance Co	74.60
49313	7420-50-20	Testing-Wtr	Midwest Laboratories	170.90
49315	8030-50-20	Supplies-Wtr	Municipal Supply	472.64
EFTPS	7270-50-20	Insurance-Wtr	Nebraska Assigned Risk Pool	315.48
49337	7330-50-20	Telephone-Wtr	Nebraska Technology & Telecommunication	248.44
49318	7420-50-20	Testing-Wtr	NEPublic Health Environmental Lab	18.00
49301	7430-50-20	Digger's Hotline-Wtr	One Call Concepts, Inc.	12.26
49323	7310-50-20	Electricity-Wtr	OPPD	1,731.04
49324	7230-50-20	Postage/Shipping-Wtr	Petty Cash	3.08
EFTPS	6080-50-20	Health Insurance-Wtr	PLIC - SBD Grand Island	87.70
			Total	5,791.47
Sewer				
EFTPS	6084-60-30	Aflac-Swr	Aflac	29.12
49294	6084-60-30	Aflac-Swr	Ameritas Life Insurance Corp.	9.75
EFTPS	6080-60-30	Health Insurance-Swr	Blue Cross Blue Shield of Nebraska	1,628.98
EFTPS	8030-60-30	Supplies-Swr	Casey's Business Mastercard	5.99
EFTPS	8120-60-30	Fuel-Swr	Casey's Business Mastercard	59.14
49304	8010-60-30	Office Supplies-Swr	First National Bank of Omaha	2.57
49308	7290-60-30	Uniforms Allowance-Swr	Haney Shoe Store	74.99
EFTPS	6080-60-30	Health Insurance-Swr	Metropolitan Life Insurance Co	60.76
49313	7420-60-30	Testing-Swr	Midwest Laboratories	188.65
49316	7450-60-30	Licenses-Swr	NE Dept of Environment and Energy	150.00
EFTPS	7270-60-30	Insurance-Swr	Nebraska Assigned Risk Pool	237.46
49322	7010-60-30	Prof Svcs-Engineer-Swr	Olsson	1,028.78
49323	7310-60-30	Electricity-Swr	OPPD	3,653.18
49324	7230-60-30	Postage/Shipping-Swr	Petty Cash	2.80
49324	8030-60-30	Supplies-Swr	Petty Cash	5.19
EFTPS	6080-60-30	Health Insurance-Swr	PLIC - SBD Grand Island	69.94
49331	7020-60-30	Prof Svcs-Legal-Swr	Seidler & Seidler, P.C.	345.00
49334	8030-60-30	Supplies-Swr	Springfield Ace Hardware	19.99
			Total	7,572.29
Streets				
EFTPS	6084-70-40	Aflac-Str	Aflac	67.77
EFTPS	6080-70-40	Health Insurance-Str	Blue Cross Blue Shield of Nebraska	1,346.89
49319	9040-70-40	Tools & Misc Equip-Str	Capital One Trade Credit	299.00
EFTPS	8120-70-40	Fuel-Str	Casey's Business Mastercard	65.71
49310	9040-70-40	Tools & Misc Equip-Str	Home Depot Credit Services	157.00
EFTPS	6080-70-40	Health Insurance-Str	Metropolitan Life Insurance Co	55.32
49314	7320-70-40	Natural Gas-Str	Metropolitan Utilities District	1,008.26
EFTPS	7270-70-40	Insurance-Str	Nebraska Assigned Risk Pool	429.10
49337	7330-70-40	Telephone-Str	Nebraska Technology & Telecommunication	173.47
49322	7010-70-40	Prof Svcs-Engineer-Str	Olsson	27.77
49323	7310-70-40	Electricity-Str	OPPD	2,867.22
49324	7230-70-40	Postage/Shipping-Str	Petty Cash	10.99
49324	9020-70-40	Vehicles-Str	Petty Cash	15.00

EFTPS	6080-70-40	Health Insurance-Str	PLIC - SBD Grand Island	72.56
49334	8030-70-40	Supplies-Str	Springfield Ace Hardware	22.76
49334	8150-70-40	R&M Vehicle-Str	Springfield Ace Hardware	49.99
49334	9040-70-40	Tools & Misc Equip-Str	Springfield Ace Hardware	327.93
49335	8030-70-40	Supplies-Str	Tractor Supply Co.	19.98
49335	9040-70-40	Tools & Misc Equip-Str	Tractor Supply Co.	8.99
49333	7290-70-40	Uniform Allowance-Str	Walkers Uniform Rental	28.42
49336	7340-70-40	Waste Disposal-Str	Waste Connections of Nebraska, Inc	79.41
			Total	7,133.54
Keno Community Betterment				
49334	9174-80-70	Keno CB Project	Springfield Ace Hardware	32.08
			Total	32.08
			Subtotal	53,677.95
			Payroll	81,234.69
			Medical Reimbursement	575.79
			Voya Retirement ER	8,635.00
			Grand Total	144,123.43

Regular Agenda

Agenda Item 1. Cpt. Tori Boldt reviewed the Sarpy County Sheriff’s Monthly Service Report. Cpt. Boldt inquired as to the current line of communications with the city when there is a tragic event. Currently Cpt. Boldt is reaching out to Andie Ledenbach, Assistant City Clerk. Kathleen Gottsch, City Administrator, asked to be added to the list. Cpt. Boldt confirmed the group home is up for recertification in February 2025. The review board will look at the facility as a whole and verify that basic human needs are being met. Gottsch stated she would be reaching out to schedule a parking ticket meeting soon.

Agenda Item 2. Mayor Roseland proclaimed March 2025 as Problem Gambling Awareness Month in the City of Springfield.

Agenda Item 3. Council directed staff to proceed with the rectangle logos for all trucks and the round logos for all equipment, along with consecutive numbering and adding “Small Town Big Heart” on the tail gate of the trucks.

Agenda Item 4. Motion by Craney, seconded by Neitzel, to approve the bid from Dr. Vinyl in the amount of \$1,305.00 to reupholster the basketball hoop at the community building. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 5. Motion by Herzog, seconded by Neitzel, to approve a \$.50/hour wage increase for Macy Czech, Library Aide, to meet the Nebraska minimum hourly wage rate. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 6. Motion by Herzog, seconded by Craney, to approve a \$1.00/hour merit increase for Connie Manzer, Library Assistant. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 7. Motion by Herzog, seconded by Murtha, to approve a \$1.00/hour merit increase for Sally Seiber, Library Assistant. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. No department report from Neitzel.

Agenda Item 2. Herzog reported the community building is closed for maintenance. The winter programs at the library are in full swing, but attendance is down. This could be due to the recent subzero temperatures.

Agenda Item 3. Murtha reported that Tyler Holdorf, Parks Director, will be helping with maintenance projects at the community building.

Agenda Item 4. Craney reported that Bryan Cherry, Street Commissioner, will be helping with maintenance projects at the community building while waiting for snow to arrive.

Agenda Item 5. No department report from Mayor Roseland.

Agenda item 6. Gottsch reported that the 1st Annual Springfield Business Association Community Awards Banquet will be held on Wednesday, February 19, 2025, and recommended the Mayor and Council purchase tickets. Heath Shemek, Water/Sewer Operator, will be scheduling sewer jetting on Platteview Drive. He plans to add a few more surrounding areas to the service call while they are here. We are now within our thirty-day test period for connection to the SCCWWA sewer system. The thirty-day timeframe expires February 22. If SCCWWA can provide the city with 30 days of good flow meter data, the city will be able to make the connection. Chris Woodman, Director of Buildings, Vehicles & Equipment, and the maintenance staff have painted the walls on the main floor of the community building in preparation for the installation of sound proofing panels. They will continue to paint the entry way, doors and utility room. Neitzel inquired about the life expectancy of the fabric on the sound proofing panels. Murtha questioned the cleaning process. Gottsch noted that she would obtain answers to their questions. Neitzel asked about the chlorination of the water. Gottsch stated that the city has to chlorinate for 30 days after the chlorine reaches the lowest point of the water system. We currently have 16 days left in this cycle. Gottsch stated that a quote to refinish the wood floor of the Community Building will be on the next agenda and that Woodman has delayed the air duct cleaning until after the floor refinishing is completed. Craney would like staff to obtain a quote for painting pickleball and basketball court lines on the wood floor. Gottsch added that the flooring crew working on the community building basement floor had to rent a generator as the building did not have enough power to run their equipment.

Woodman would like to consider updating the building’s electrical system for the next budget year.

Adjournment

Motion by Herzog, seconded by Neitzel, to adjourn. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried. Meeting adjourned at 7:54 p.m.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 4, 2025; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Barbara Henninger
City Clerk

Robert Roseland, Mayor

Date

Barbara Henninger, City Clerk

Date